REQUEST FOR TENDERS

Civil Engineering Consultancy services for the upgrade of the Dunsallagh/Killernan Group Water Scheme watermain

Contracting authority	Dunsallagh/Killernan Group Water Scheme	**Procedure**	Open, via eTenders
Tender return	Mon 16/11/26 at 5:00pm	**Award basis**	MEAT (price and quality)

1. INTRODUCTION

The Dunsallagh/Killernan Group Water Scheme (the Contracting Authority) invites tenders from suitably qualified consulting engineers (the Consultant) for the design, procurement and contract administration of the upgrade of an existing watermain.

This Request for Tenders (RFT) describes the project, the services required, the submission requirements and the award criteria. The tender is an open procedure published on eTenders.

2. PROJECT DESCRIPTION

The works

The works involve replacing the existing 2 inch watermain with a new 4 inch watermain over two sections of road:

- **Section A.** Approximately 2.6km, from Doonsallagh West to the R474.
- **Section B.** Approximately 2.5km of roadway, from the junction of Knockbrack road and the R427 heading west.

The approximate area of the works is shown in Appendix B.

3. SCOPE OF SERVICES

The Consultant will provide the following services from appointment to completion of the works.

- **Surveys.** Obtain the surveys needed for design, by carrying them out or commissioning topographical, utility mapping, condition, ground investigation: TBC.

- **Design.** Hydraulic and detailed design of the removal and replacement of an existing 2 inch watermain with a new 4 inch watermain, with drawings and specification, to the requirements of the Contracting Authority.
- **Planning and consents.** Identify, apply for and manage all planning, road opening, bridge crossing, wayleave and other consents needed for the works.
- **Tender documents.** Prepare the works tender documents for the Public Works Contract to be confirmed (PW-CF3, PW-CF4, PW-CF5 and PW-CF6), including drawings, specification, form of tender and pricing document.
- **Tender evaluation.** Run the works tender on eTenders, evaluate tenders and issue an evaluation report with a recommendation to the Contracting Authority.
- **Contract administration.** Administer the Public Works Contract on behalf of the Contracting Authority, including valuations, instructions, variations, payment certification and completion.
- **Site supervision.** Supervise the works on site.
- **Project Supervisor Design Process (PSDP).** Act as PSDP under the Safety, Health and Welfare at Work (Construction) Regulations 2013, including the preliminary safety and health plan and the safety file.
- **As-built records.** Collect and check the contractor's as-built information, and issue final record drawings to the Contracting Authority.

4. TENDER PROCEDURE

- **Procedure.** Open procedure. Any interested party may submit a tender.
- **Submission.** Tenders must be submitted through eTenders by 5:00pm on Monday 16th November 2026. Tenders sent by any other means will not be considered.
- **Clarifications.** Queries must be raised through eTenders. Answers will be published to all tenderers.
- **Validity.** Tenders must remain valid for 12 months from the return date.
- **Costs.** Each tenderer bears its own costs of preparing and submitting a tender.
- **Evaluation stages.** Tenders are assessed first for eligibility, then against the minimum standards in Section 6, then against the award criteria in Section 7.

5. ELIGIBILITY AND MINIMUM STANDARDS

A tenderer that does not meet every minimum standard will be excluded. Levels shown as TBC must be set before issue and should be proportionate to a commission with an estimated fee under €50,000.

Requirement	Minimum standard
Tax compliance	Valid tax clearance, with evidence supplied with the tender
Declarations	Completed self-declaration of no grounds for exclusion
Professional indemnity insurance	**€ 600,000** per claim
Public liability insurance	**€ 6.5m** per claim
Employer's liability insurance	**€ 12.7m**, where the tenderer has employees
Relevant experience	**3 projects over the last 10 years of similar standard.**
Key personnel	Lead engineer: **list out qualification and years of experience:** PSDP: **[list out qualification and years of experience:**

6. AWARD CRITERIA

The contract will be awarded to the Most Economically Advantageous Tender (MEAT), assessed on price and quality. Weightings must total 100% and be fixed before the notice is published.

Criterion	Weighting	What will be assessed
Price	60%	Total fee for all services, as set out in Appendix A
Quality: relevant experience	1%	Comparable watermain projects of similar scale, including rural road and public works contracts
Quality: methodology	10%	Understanding of the project and approach to surveys, design, consents, crossings and risk
Quality: team and resources	5%	Named personnel, availability and resourcing of site supervision
Quality: programme	10%	A credible programme within 18 to 24 months from appointment
Total	100%	

7. FEE PROPOSAL

Tenderers must complete the fee schedule in Appendix A. Fees must be stated in euro, excluding VAT, and must include all expenses. Exclusions must be submitted with tender returns. Surveys, design, consents, tender, site supervision and contract administration should be priced as fixed lump sums.

8. EVALUATION AND NOTIFICATION

An evaluation panel will assess tenders over a one week review period following the return date. The Contracting Authority will then notify all tenderers of the outcome, with each tenderer's scores and the reasons for the decision.

9. FORM OF APPOINTMENT AND GENERAL CONDITIONS

- **Appointment.** The successful tenderer will be appointed under the Public Service Contract for Consultancy Services (Capital Works Management Framework). The works contractor will be engaged separately under a Public Works Contract, which the Consultant will administer.
- **Funding.** The appointment is subject to the Contracting Authority securing the necessary funding
- **Conflicts of interest.** Tenderers must declare any actual or potential conflict of interest.
- **Confidentiality and data.** Tender information will be treated as confidential, subject to the law. Personal data will be handled in line with data protection legislation.
- **No obligation.** The Contracting Authority is not bound to accept any tender, and may cancel the competition at any stage.

APPENDIX A: FEE SCHEDULE

Service	Fee excl. VAT (€)
Surveys	
Civil Engineering Services for Design, planning, detail design, tender action, contract administration and site supervision.	
PSDP	
As-built records	
Total tender price	

APPENDIX B: LOCATION PLAN

The approximate area of the works is outlined in red. The plan is indicative only.

